

# Employability COURSE

**Our Level 1 Employability Course is designed to help you build the confidence, skills, and mindset you need to succeed in today's workplace. This course will help you prepare for employment with a solid foundation in real-world skills.**

 What You'll Learn:


**Mindset & Motivation** – Discover what drives you and develop qualities employers value

**Assertive Communication** – Speak up with confidence and handle workplace challenges calmly.


**Understanding Workplaces** – Learn how businesses operate and what employers expect.

**Practical Work Skills** – Improve your ICT use, budgeting, and understanding of payslips.

**Health, Safety & Well-being** – Stay safe, manage stress, and protect your well-being at work.

 Fully funded\*

 3 weeks

 Tuesday-Friday

 9.30am - 3.30pm

LEARN MORE

 [info@hbtc.co.uk](mailto:info@hbtc.co.uk)

 01482 211714



\*subject to eligibility